

**North Dakota Medical Imaging and Radiation Therapy Board of Examiners  
February 20, 2018  
Special Board Meeting  
Conference Call  
Minutes**

**Call to Order**

The meeting was called to order by Board President, Shirley Porter, at 12 pm.

**Present**

Board Members – Shirley Porter, Brent Colby, Donna Newman, Cynthia Milkey, Tara Wagner, and Kathleen Jalbert.

Others - Jacinda Simmons, Board Staff; and Edward Erickson, Legal Counsel.

***{Dr. Ted Fogarty, Dr. Aaron Garman, and Mary Rennich absent}***

**Website Proposal**

Legal Counsel finds the participating addendum to be acceptable.

**A motion was made** to allow Porter and Erickson to continue working with procurement and Albertsons and to move forward with the website. (Newman/Wagner/carried) [Dr. Fogarty, Rennich, and Dr. Garman absent] [Roll Call Vote – Porter (y), Colby (y), Newman (y), Milkey (y), Wagner (y), Jalbert (Y)] **[Bd. Office]**

**License Renewal Update**

**Daniel Hoffman** – He will send the letter from ARDMS when he receives it to be reviewed by Porter. The Board office will flag his next renewal to check for new convictions. No further action.

**Initial Application for Licensure**

**Christopher Nation** – **A motion was made** to approve the license pending clear results from the background check. (Newman/Wagner/carried) [Dr. Fogarty, Rennich, and Dr. Garman absent] [Roll Call Vote – Porter (y), Colby (y), Newman (y), Milkey (y), Wagner (y), Jalbert (Y)] **[Bd. Office]**

**Administrative Rules Update**

Porter will testify at the Administrative Rules hearing on March 12 at 9:05 am. **[Porter]**

**Board Appointments**

Board members expiring this year are Porter, Milkey, Garmon, and Wagner. The Board office will email the link to reapply for reappointment. **[Bd. Office]**

**Next Meeting Date**

The Board will have a meeting sometime in April after the Administrative Rules are effective.

**Adjourn**

12:22 pm

**Respectfully submitted,**

**Shirley Porter**  
**President**

**Jacinda Simmons**  
**Administrative Assistant**