

**North Dakota Medical Imaging and Radiation Therapy Board
November 8, 2019
Special Board Meeting
Board Office
Minutes**

Call to Order

The meeting was called to order by Board President, Shirley Porter, at 12:00 pm.

Present

Board Members – Shirley Porter, Tara Wagner (by phone), Cynthia Milkey (by phone), Brent Colby (by phone), Dr. Roxanne Keene (by phone), and William Thompson (by phone).

Others - Jacinda Simmons, Board Staff; Allyson Hicks, Legal Counsel

{Dr. Ted Fogerty, Kayla Moore, Melanie Murra, and Amy Hoffman absent}

Board Appointments

Melanie Murra has been appointed for the Nuclear Medicine Technologist position and Amy Hoffman has been appointed for the educator position. Both need to complete their paperwork before they can vote.

Milkey is present but will abstain from voting as there is a quorum and she has been replaced with Hoffman.

Minutes

9/12/2019 - A motion was made to approve the minutes. (Wagner/Dr. Keene/carried) [Dr. Fogerty, Moore, Murra, and Hoffman absent] [Roll Call Vote – Porter (y), Colby (y), Milkey (abstains), Wagner (y), Dr. Keene (y), Thompson (y)] **[Bd. Office]**

Administrative Rules

A motion was made to begin the Administrative Rules process with the draft proposed. (Wagner/Dr. Keene/carried) [Dr. Fogerty, Moore, Murra, and Hoffman absent] [Roll Call Vote – Porter (y), Colby (y), Milkey (abstains), Wagner (y), Dr. Keene (y), Thompson (y)]

The public hearing on the proposed Administrative Rules will be December 17, 2019, 10 am-11 am, at the ND State Capitol in the Ft. Union Room. The written comment period will be open for 20 days after the hearing.

{Moore present}

Renewal Application Review

Bedwell - A motion was made to grant the license renewal. (Wagner/Moore/carried) [Dr. Fogerty, Murra, and Hoffman absent] [Roll Call Vote – Porter (y), Colby (y), Milkey (abstains), Wagner (y), Dr. Keene (y), Thompson (y), Moore (y)] **[Bd. Office]**

Schell - A motion was made to approve the minutes. (Moore/Wagner/carried) [Dr. Fogerty, Moore, Murra, and Hoffman absent] [Roll Call Vote – Porter (y), Colby (y), Milkey (abstains), Wagner (y), Dr. Keene (y), Thompson (y), Moore (y)] **[Bd. Office]**

Next Board Meeting Date

December 19, 2019 Noon Conference Call

January 3, 2020 Noon Conference Call

Both meetings will be used to discuss renewal questions and Administrative Rules process updates. They may be cancelled if not needed. The Board office will notify the Board either way.

Adjourn

12:25 pm

Respectfully submitted,

Shirley Porter
President

Jacinda Simmons
Administrative Assistant