

**North Dakota Medical Imaging and Radiation Therapy Board
October 8, 2020
Regular Board Meeting
Conference Call
Minutes**

Call to Order

The meeting was called to order by Board President, Shirley Porter, at 9:00 am.

Present

Board Members – Shirley Porter, Kayla Moore, Tara Wagner, Melanie Murra, Dr. Ted Fogarty, Amy Hofmann, and Dr. Aaron Garman.

Others - Jacinda Simmons, Board Staff and Allyson Hicks, Legal Counsel. Public attendees on conference call.

{William Thompson and Brent Colby absent}

Office Updates

There are 1692 current licenses issued. Of those there are 1459 persons licensed, some people hold more than one license modality. There are 52 conditional licenses issued. 8 of those have not met the first-year conditional requirements which the Board will follow up with them. There are 15 temporary license holders. There are 12 people who hold a conditional license who are waiting to complete the background check, with a few of those already submitting the forms and waiting for results. The Board will follow up with the remaining people who need to submit the background check forms. **[Bd. Office]**

During the pandemic, the Board office has issued several conditional licenses while they complete the background check. The Board office has issued the conditional license if the applicant or their employer has expressed a need to have the license issued before the background check process is completed.

Minutes

8/25/2020 – A motion was made to approve the minutes. (Wagner/Dr. Fogarty/carried)
[Thompson and Colby absent] [Roll Call Vote – Porter (y), Moore (y), Murra (y), Wagner (y), Dr. Fogarty (y), Hofmann (y), Garman (y)] **[Bd. Office]**

Finances

Financial Report – Everything is in line with the budget for expenses and revenue for eight months into the 2-year budget cycle ending August 31, 2020. The Board currently shows a net loss, but the Board’s main source of revenue is renewals which will begin in late 2021.

APT, Inc. is seeking a bank for best rate on CDs to move \$100,000 from checking and add it to the litigation CDs and an IT Web CD fund for website improvements as decided by the Board at the March 10, 2020, meeting, but there have been delays due to the pandemic and poor interest rates. **[APT, Inc.]**

A motion was made to approve the financial report. (Dr. Garman/Dr. Fogarty/carried)
[Thompson and Colby absent] [Roll Call Vote – Porter (y), Moore (y), Murra (y), Wagner (y), Dr. Fogarty (y), Hofmann (y), Garman (y)] **[Bd. Office]**

Approved List of Licensees 8/22/2020-9/30/2020

A motion was made to approve the list of licenses issued by the Board office from 8/22/2020 to 9/30/2020. (Wagner/Hofmann/carried) [Thompson and Wagner absent] [Roll Call Vote – Porter (y), Colby (y), Moore (y), Murra (y), and Dr. Fogarty (y), Hofmann (y), Garman (y)]

[Bd. Office]

License Applicant Updates

Vliem – She was practicing without a license. The Board does not wish to report her situation to the State’s attorney for prosecution or to the Department of Health as rural hospitals are struggling right now. Wishek Hospital has taken internal measures with her practice and with the hospital’s policies.

Licensee Correspondence

Mohr – His case is still pending. He should keep the Board updated on his case, submit the letter from the ARRT Ethics Review, and he should answer ‘yes’ to the question about having a conviction on his next renewal.

[Bd. Office]

Website Updates

Porter and the Board office showed the Board recent features that have been added to the Board’s website to benefit licensees. The Board added a license dashboard to make it easier for licensees to update their contact information and update registry information. A continuing education upload has also been added to allow licensees to upload their continue education to track and keep on file with the Board. The Board also added a conditional license upload to allow conditional license holders to upload the first year required documents. The Board office will continue to work with Albertson’s Consulting to update the website.

[Bd. Office]

CE Requirements

For renewal in 2021, licensees dually licensed as both RCES and RCIS will need to have 12 hours for each modality. Passing the exam will not count for continuing education.

[Bd. Office]

The Board would like to have CE upload feature on the website available all year round. The Board thought it was a nice tool for licensees to use to track their CE.

[Bd. Office]

The Board requires that LXMOs pass all parts of the LXMO exam modules. They cannot opt out of exams they do not want to take or aren’t performing. A new doctor in the facility may not realize that they have not passed the exam for that particular x-ray. Even if they don’t perform certain x-rays at their facility, they should pass all parts of the exam and be certified in the full scope of practice. Employers are hiring them for the full scope of practice.

A motion was made to require conditional LXMOs to pass all sections of the exam and modules so that they have a full scope of practice as defined in the Laws and Rules Appendix A: Practice Standards Related to Limited X-Ray Machine Operators. (Moore/Murra/carried) [Thompson and Colby absent] [Roll Call Vote – Porter (y), Colby (y), Moore (y), Murra (y), and Dr. Fogarty (y), Hofmann (y), Garman (y)]

[Bd. Office]

{Colby present}

Expanded Practice Standards – **A motion was made** to grant authority to Board Chair to review and grant petitions to perform exams outside the scope of practice while following the Board requirements to complete clinical requirements within 6 months. (Wagner/Dr. Garman/carried)

[Thompson and Colby absent] [Roll Call Vote – Porter (y), Colby (y), Moore (y), Murra (y), and Dr. Fogarty (y), Hofmann (y), Garman (y)] **[Porter]**

Certified Chiropractic Assistants – A chiropractor is petitioning the Board to allow their LPN to perform x-rays in their office. The Board would like a presentation on this from the ND Board of Chiropractors.

A motion was made to table until the next meeting to seek more information. (Dr. Fogarty/Dr. Garman/carried) [Thompson and Colby absent] [Roll Call Vote – Porter (y), Colby (y), Moore (y), Murra (y), and Dr. Fogarty (y), Hofmann (y), Garman (y)]

Phlebotomist Petition – Tabled to the next meeting to seek more information. **[Bd. Office]**

COVID Licensure Updates

CHRC Policy Change - The Board wonders if they should keep the same process of issuing a license without the background check as allowed by the Governor’s Executive Order during the covid pandemic. The Board feels that it is risky to issue a license without a completed background check. The Board wishes to keep the same process during the Executive Order but will reevaluate at the next meeting. **[Bd. Office]**

There have been no additional Executive Orders from the Governor concerning licensure.

2021 Legislative Session

Dr. Fogarty inquires if it would be beneficial to have a radiologist assistant position on the Board. Doing so would require a law change. There are only 2 currently licensed radiologist assistants. The Board encourages radiology assistants to apply for a Board position as a radiographer.

Dept. of Commerce Survey and Listening Sessions – Hicks updated the Board. The consensus of all ND Boards is that they appreciate the Attorney General’s past Board trainings and that future training be available online and an on-demand basis.

ND licenses more professions than other states do so that makes it hard for universal licensure. The committee questions what additional tasks a licensed person can do versus a professional in a state without licensure. They were also surprised that Board members were not comfortable commenting on behalf of their Board without a Board meeting. The committee wonders what Boards should decide and what should the legislatures decide. Senator Judy Lee asks what bearing it has to license an ex drug addict in medical imaging versus an ex-addict as a contractor. Michelle Kommer would like external messaging on how licensure works in ND and how to notify to get the message out to other Boards in that profession. The subcommittee has now dissolved. Senator Lee will have a bill draft for the upcoming session.

Board of Nursing Fluoroscopy Updates

There has been no response back from their last meeting. Legal counsel spoke to the BON legal counsel. APRNs are by law exempt from licensure with this Board. This Board could send an informative letter about what type of education and requirements of supervising/performing Fluoroscopy but the Board cannot enforce it.

{Dr. Garman absent}

A motion was made to adopt an informative letter of suggested fluoroscopy education and clinical requirements of 60 hours of didactic education, 40 logged and documented fluoroscopy

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cases for the clinical requirements with the cases logged reported to the BON, and passing score on the national ARRT Fluoroscopy exam. (Hofmann/Wagner/carried) [Thompson and Dr. Garman absent] [Roll Call Vote – Porter (y), Colby (y), Moore (y), Murra (y), and Dr. Fogarty (y), Hofmann (y)] **[Bd. Office]**

FARB Training

Hicks attended the virtual FARB training which focused on topics regarding the pandemic, executive orders, issuing licenses without background checks, authorities of the legislatures and the governor, and a presentation on specialty designation, such as pediatric radiographers.

2021 Board Meeting Dates

March 18, 2021
September 16, 2021

The Board office will try to get something set up with the ND Chiropractic Board for a meeting in the near future. **[Bd. Office]**

Adjourn

12:06 pm

Respectfully submitted,

**Shirley Porter
President**

**Jacinda Simmons
Administrative Assistant**

NDMIRTB Licensee List for 8/22/2020-9/30/2020									
License Number	First Name	Last Name	License Type	Sub License	License Status	Initial Issue Date	Expire Date	Grand-fathered	EO 2020-20 Conditional License
1153	Joan	Marx	Radiographer		Active	9/16/2020	12/31/2021	No	
	John	Simpson	Radiographer	Conditional	Active	9/30/2020	9/30/2022	No	Y
1884	Lauren	Michels	LXMO		Active	9/1/2020	12/31/2021	No	
1883	Elizabeth	Friedrich	Sonographer		Active	8/27/2020	12/31/2021	No	
1892	Wyatt	Becker	Sonographer		Active	9/11/2020	12/31/2021	No	
1849	Meghan	Breid	Radiographer		Active	9/8/2020	12/31/2021	No	
1846	Rilynn	Bates	Radiographer		Active	9/28/2020	12/31/2021	No	
1827	Lauren	Nelson	Radiographer		Active	9/20/2020	12/31/2021	No	
1831	Jill	Halland	Radiographer		Active	8/25/2020	12/31/2021	No	
1835	Kayla	Grittner	Radiographer		Active	9/28/2020	12/31/2021	No	
1888	Kaden	Pearson	Sonographer		Active	9/4/2020	12/31/2021	No	
1881	Anne	Surratt	Sonographer		Active	8/25/2020	12/31/2021	No	
1880	Taylor	Donahue	Sonographer		Active	8/25/2020	12/31/2021	No	
1887	john	haglund	Sonographer		Active	9/4/2020	12/31/2021	No	
1886	Denise	Haglund	MRI Technologist		Active	9/4/2020	12/31/2021	No	
1886	Denise	Haglund	Radiographer		Active	9/4/2020	12/31/2021	No	
1895	Ritchie	Spence	NMT		Active	9/17/2020	12/31/2021	No	
1894	Tanja	Zentz	Sonographer		Active	9/17/2020	12/31/2021	No	
1885	Tabitha	Wanless	Radiographer		Active	9/4/2020	12/31/2021	No	
1890	Angie	Vliem	Radiographer		Active	9/8/2020	12/31/2021	No	
1882	Haley	Glasoe	Radiographer		Active	9/28/2020	12/31/2021	No	
1893	Lindsey	Soenksen	Radiographer		Active	9/17/2020	12/31/2021	No	
	Victoria	Ward	Radiographer	Conditional	Active	9/11/2020	9/11/2022	No	Y
1891	Courtney	Koisti	Sonographer		Active	9/10/2020	12/31/2021	No	
1898	Lori	Hunt	Sonographer		Active	9/28/2020	12/31/2021	No	
	Cecilia	Juarez	Sonographer	Conditional	Active	9/15/2020	9/15/2022	No	Y
	Gina	O'Neill	Radiographer	Conditional	Active	9/17/2020	9/17/2022	No	Y
	Jovan	Maldonad	CIS	Conditional	Active	9/22/2020	9/22/2022	No	
1897	Cory	Wernke	Radiographer	Conditional	Active	9/22/2020	12/31/2021	No	
	Jacie	Ceglowksi	Radiographer	Conditional	Active	9/25/2020	9/25/2022	No	Y
1500	Majalia	Villamor	Radiographer		Active	8/25/2020	12/31/2021	No	