

**North Dakota Medical Imaging and Radiation Therapy Board
June 25, 2024
Special Board Meeting
Held by Virtual Means
Minutes**

Call to Order

The special meeting was called to order by Board President, Amy Hofmann, at 4:00 pm. The Mission Statement of the Board was read by Porter.

Present

Board Members – Amy Hofmann, Amanda Grocott, Dr. Ryan Hegge, Kayla Moore, Melanie Murra, Tara Wagner, and Dr. Ryan Zimmerman.

Others - Shirley Porter, Executive Director; Jacinda Simmons, Board Staff; Austin Lafferty, Legal Counsel; as well as members of the public in virtual attendance.

{Ryan Kalmoe absent}

{Public member position vacant}

{Melanie Murra was present but could not be heard to vote due to audio difficulties. Board still had a quorum.}

Minutes

05/02/2024 – A motion was made to approve the minutes. (Wagner/Grocott/carried) [Kalmoe absent; Murra had audio issues] (Public member position vacant) [Roll Call Vote – Hofmann (y), Grocott (y), Dr. Hegge (y), Wagner (y), Dr. Zimmerman (y), Moore (y)]

[Bd. Office]

Finances

A motion was made to approve the financial statements as presented. (Dr. Zimmerman/Wagner/carried) [Kalmoe absent; Murra had audio issues] (Public member position vacant) [Roll Call Vote – Hofmann (y), Grocott (y), Dr. Hegge (y), Wagner (y), Dr. Zimmerman (y), Moore (y)]

Application Review

Voigt – Application for radiographer with self-reported past conviction of DUI in June 2022. He submitted documentation for the Board’s review.

A motion was made to grant the radiography license of Voigt, Joseph. (Moore/Grocott/carried) [Kalmoe absent; Murra had audio issues] (Public member position vacant) [Roll Call Vote – Hofmann (y), Grocott (y), Dr. Hegge (y), Wagner (y), Dr. Zimmerman (y), Moore (y)]

[Bd. Office]

Telsrow – Conditional LXMO license issued in November 2023. In February 2024, she self-reported a “Unsafe Change of Course”, a misdemeanor in MN.

Her case stays on file in the Board office. It will be reviewed when she renews. If her court case is dismissed, another Board decision will not be necessary. No action at this time.

Complaint

#2024-1 – Behavior and patient safety concerns.

A motion was made to move forward with the complaint process with Porter and Grocott working on a letter to the licensee for a response. (Wagner/Moore/carried) [Kalmoe absent; Murra had audio issues] (Public member position vacant] [Roll Call Vote – Hofmann (y), Grocott (y), Dr. Hegge (y), Wagner (y), Dr. Zimmerman (y), Moore (y)] **[Porter & Grocott]**

Board members may send any questions they want asked in the letter to the Porter or the Board office.

Executive Director Updates

At the September meeting, Lafferty will do an Open Meetings and Open Records review. At an undetermined future meeting, Rebecca Binstock will do an Ethics Review as her schedule allows.

The Board is still actively recruiting a public member to serve, if anyone knows someone interested, please let Porter know.

Next Board audit years 2022-2023 is scheduled for the week of August 26 with Brady Martz.

Responses to the Under Secretary of Veterans Affairs was submitted regarding public comment on the proposed national standards for nuclear medicine technologists practicing in federal facilities across the country.

Starion Bank checking account has been opened and online bill pay and ACH payments is now in place.

Still working with Albertson's on updates to the online Reinstatement application. Continuing to make website feature improvements for applicants and licensees, next improvement is to the Application Status feature.

Adjourn

4:40 pm

Respectfully submitted,

Shirley Porter
Executive Director

Jacinda Simmons
Administrator